
Case Study – 120 hours of recorded audio

Requirements:

1. Transcribe 100 to 120 hours of recorded audio at 99.99% accuracy rate within 2 weeks.

Fulfillment:

One of the core competencies at EPIC Translations is to quickly assemble teams of expert linguists needed to complete a project without compromising quality. In this case, there were 100 to 120 hours of recorded audio that needed to be transcribed at 99.99% accuracy rate within 2 weeks.

To ensure successful completion of the project, EPIC Translations created a project plan with clear communications in regards to quality control, deliverables, and expectations.

Once the project plan was in place, EPIC Translations assembled a team of 25 experienced and qualified transcribers. EPIC Translations made effective use of its information technology infrastructure to share audio files that were quite large in size. The following model was deployed for ensure accuracy expectations:

- Project Manager = Successful communication to the team regarding project tasks
- Transcriber = Transcription → Review
- Editor = Review → Finalize
- Project Manager = Delivery to client

The project was successfully completed, delivered on time, and all of the requirements were successfully achieved.

For more information, please contact Epic Translations:

<u>Detroit, MI office</u> 43000 W. 9 Mile RD Suite 212 Novi, MI 48375 734-786-8293	<u>Sacramento, CA office</u> 1215 K Street, 17th Floor Suite 17026 Sacramento, CA 95814 916-220-6307
Http://Www.EpicTranslations.Com Info@EpicTranslations.Com	Http://Www.EpicTranslations.Com Jamie@EpicTranslations.com